

**MINUTES OF MEETING
URBAN ORLANDO COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Urban Orlando Community Development District was held Wednesday, March 15, 2023, at 8:30 a.m. at Grace Hopper Hall, 1913 Meeting Hall, Orlando, Florida 32814.

Present and constituting a quorum were the following:

Diana Pienaar	Chairman
Jim Schirtzinger	Vice Chairman
Anne Coppenhaver	Assistant Secretary
Matthew Williams (<i>via phone</i>)	Assistant Secretary

Also present, either in person or via communication media technology, were the following:

Angel Montagna	District Manager
Katie Buchanan	District Counsel
Rene Schneider	District Engineer
Bill Patterson	District Agent
Residents and Members of the Public	

This is not a certified or verbatim transcript, but rather represents the context and summary of the meeting. The full meeting is available in audio format upon request. Contact the District Office for any related costs for an audio copy.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Ms. Pienaar called the meeting to order at 8:30 a.m.

Ms. Montagna called the roll and indicated a quorum was present for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There being no audience comments, the next order of business followed.

THIRD ORDER OF BUSINESS

Staff Reports

Master Sergeant McNichols, from the Orlando Police Department, spoke to the Board regarding a five dollar per hour pay increase for off-duty officers hired by the District. Mr. Patterson stated this increase would be within the budget.

On MOTION by Ms. Coppenhaver, seconded by Mr. Schirtzinger, with all in favor, unanimous approval was given to approve the five dollar per hour increase in pay for Orlando off-duty police officers hired by the District.

Master Sergeant McNichols gave the Board a crime update. A conversation also ensued on Ms. Price, the transient that trespasses regularly.

A. District Agent

i. District Agent's Authorizations

- a. BrightView Proposal SO #8057280, Replace Top Level Sod and Install New Plant Material at the Bottom Level, \$15,876.47 or SO #8057289 Replace Sod at North End of the Fountain \$9,162.02**

Mr. Patterson explained both proposals to the Board.

On MOTION by Ms. Coppenhaver, seconded by Ms. Pienaar, with all in favor, unanimous approval was given to approve BrightView SO#8057289 for five dollar per hour increase in pay for Orlando off-duty police officers hired by the District.

ii. Grounds Maintenance Updates

Mr. Patterson explained that he will have proposals for the median end cap areas for the next meeting. Ms. Coppenhaver asked if the irrigation already there will be capped, in order to reuse it if the District chooses to replant these areas. The goal is to try to steer away from just mulching the end caps. Some of these medians continue to be driven over.

A discussion ensued on the Westminster area crosswalk.

Mr. Schirtzinger asked that Mr. Patterson review irrigation head invoices for causes of replacement.

Mr. Patterson gave an update on the Lake Gear work being done. There were Brazilian Pepper trees removed, which are invasive.

This entire report was included in the agenda package for review.

iii. Budget Report

The budget report was included in the agenda package for review.

iv. OPD Report

The OPD report was included in the agenda package for review.

B. District Engineer

i. Engineer's Update

Mr. Schneider commented on the Lake Gear work. A tree was tossed over the fence, so the contractor needs to remove that tree. It was also asked if the 18" oak tree was already down in the water, or if the contractor made the tree fall into Lake Gear. If the contractor knocked the tree in, they should remove it.

Mr. Schneider gave an update on Biddle Alley and is pleased with the work. There is water entering through other joints, however. A liner was discussed as a less expensive solution.

C. District Counsel

Ms. Buchanan reported the Fairwinds landowner has agreed to maintain the landscaping between Jake Street and the lot line that was discussed at the last meeting.

D. District Manager

Ms. Montagna stated she will provide a tentative budget at the next meeting in April.

i. Acceptance of Financial Statements – February 2023

The financial statements were included in the agenda package for review.

On MOTION by Ms. Coppenhaver, seconded by Ms. Pienaar, with all in favor, unanimous approval was given to the financial statements for February 2023, as presented.

FOURTH ORDER OF BUSINESS Consent Agenda

A. Acceptance Minutes from the February 15, 2023

On MOTION by Ms. Coppenhaver, seconded by Mr. Schirtzinger, with all in favor, unanimous acceptance was given to the February 15, 2023, minutes, as presented.

B. Approval of Check Register and Invoices – February 2023

On MOTION by Mr. Schirtzinger, seconded by Ms. Coppenhaver, with all in favor, unanimous approval was given to the check register and invoices for February 2023, as presented.

FIFTH ORDER OF BUSINESS Supervisor Comments

Ms. Coppenhaver commented she likes the new formatting of the minutes.

SIXTH ORDER OF BUSINESS Adjournment

On MOTION by Ms. Pienaar, seconded by Mr. Schirtzinger, with all in favor, the meeting was adjourned at 9:34 a.m.

Secretary

Diana Pienaar, Chairman